

Parent on Duty

Duties:

- Find an alternative in the event they are not able to attend - it is the responsibility of the person scheduled to be on duty to do this
- Turn up at a reasonable time before the session starts and make yourself known to the Coach so that the session can commence
- Remain with any coaching staff until all the young people are collected
- You must stay in the viewing area of the pool, or in the sports hall for land training, at all times
- Ensure an attendance record for the session is kept – this should be signed by the coach and person on duty
- Be aware of children leaving and returning to pool, e.g. a child should return to the pool after visiting the toilet
- Allow the coach/teacher freedom to get on with the session – sometimes coaches or teachers need to feedback to individuals on one to one basis, this should be in open view
- Take note of any problems that occur – refer any issues directly to the coach or teacher in charge of the session or, if not possible, to the Children’s Officer or club secretary
- Know how or where to access young people’s contact details in cases of illness or emergency or in the event the session is cancelled – these are held by the coach
- In cases of emergency, help the coach by being an extra adult to supervise children or to assist with a response to the emergency

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Duties:

- Please read the Parent on Duty Supervision sheet in this folder
- There is a high visibility vest in the office which you must wear to make you easily identifiable to the Coaching team

Incidents or Accidents:

- Any incidents or accidents must be recorded on the Incident / Accident form which you will find at the back of this folder
- Complete the form in full, and then place it in the Club post box located inside the door of the Sports Complex
- Please contact the Club Children's Officer by e-mail at cco@sligoswimclub.ie to advise of the incident.